

OF EDUCATION

Public Schools
BOARD MEETING
2017

Board Auditorium

Blanchard Education Service Center
501 N. Dixon Street
Portland, Oregon 97227

Those wishing to speak before the School Board should sign the public comment sheet prior to the start of the meeting. No additional speakers will be accepted after the sign-in sheet is removed, but testifiers are encouraged to sign up for the next meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All those testifying must abide by the Board's Rules of Conduct for Board meetings.

Public comment related to an action item on the agenda will be heard immediately following staff presentation on that item. Public comment on all other matters will be heard during the "Public Comment" time.

Meeting may be taped and televised by the media.

AGENDA

STUDENT AND PUBLIC COMMENT 6:00 pm

REPORT: SCHOOL OPENING 6:30 pm

- District-wide Opening
- Faubion, Franklin, and Roosevelt

BOND 2017 UPDATE: ENVIRONMENTAL HEALTH, SAFETY AND ACCESSIBILITY 6:45 pm

UPDATE: PUBLIC RECORDS POLICY AND STATE LAW UPDATE 7:15 pm

UPDATE: SUPERINTENDENT RECRUITMENT 7:25 pm

BOARD POLICY MANUAL, OPERATING POLICY, AND BOARD COMMITTEES 7:30 pm

BOARD COMMITTEE AND CONFERENCE REPORTS 7:45 pm

OTHER BUSINESS 7:50 pm

ADJOURN 8:00 pm

Public Schools Nondiscrimination Statement

Public Schools recognizes the diversity and worth of all individuals and groups and their roles in the District. The District is committed to equal opportunity.

**2017 Bond
Health and Safety Update**

July 25, 2017

**OVERVIEW OF ASSESSMENT
PROCESS**



Environmental Health & Safety Programs

- 57 Total Programs
- 29 General Occupational Safety
- 10 Environmental
- 10 Chemical Safety
- 1 Radiation Safety
- 3 Biological Safety
- 4 Administrative
- 10 Regulatory Agencies/Commissions
- Over 60% labor hours is building related



Gap Analysis Methodology

- Identify all EHS Programs
- Required by Regulation?
- Investigate Program Operating Strategy
- Estimate Current Labor/Resource Commitment
- Identify Gaps
- Determine Risk Profile
- Conduct “Abridged” Institutional/Enterprise Risk Assessment



Risk Assessment Resources

- Yoe, Charles. 2012. *Principles of Risk Analysis-Decision Making Under Uncertainty*. Boca Raton, FL: Taylor & Francis Group, LLC. CRC Press. <https://www.amazon.com/Principles-Risk-Analysis-Decision-Uncertainty-ebook/dp/B008KZUQGU>
- Council of the Great City Schools. Spring 2016. *Enterprise Risk Management in the Great City Schools*. Washington D.C. http://www.cgcs.org/cms/lib/DC00001581/Centricity/Domain/87/EntRiskMan_Report_R5.pdf
- *Institutional Risk Management*. University of North Carolina Wilmington <http://uncw.edu/ba/irm/index.html>
- *Institutional Risk Management*. Vanderbilt University <https://www4.vanderbilt.edu/internalaudit/institutional-risk-management/>
- RIMS. The Risk Management Society. *Enterprise Risk Management - What is ERM?* <https://www.rims.org/ERM/Pages/WhatIsERM.aspx>
- Casualty Actuarial Society Enterprise Risk Management Committee. 2003. Overview of Enterprise Risk Management. <https://erm.ncsu.edu/az/erm/i/chan/m-articles/documents/CasualtyActuarialSocietyOverviewofERM.pdf>



EHS Institutional/Enterprise Risk Assessment Severity/Consequence

Financial Very High	

Health & Safety Risk Categories

- Financial Risk – Risk of an economic loss/cost resulting from failure to adequately manage an EHS program.
- Operations Risk – Risk of a loss of personnel, equipment, utilities or classroom/building space critical to PPS objectives, strategy and operations.
- Reputational Risk – Risk of a loss of internal and/or public image, reputation or trust.

Health & Safety Risk Categories (Cont'd.)

- Human Health/Safety Risk – Risk of human injury, illness, disability or fatality.
- Environmental Risk – Risk of a controlled or uncontrolled release of a hazardous material to air, water or soil.
- Regulatory Risk – Risk of regulatory finding resulting in a citation, fine and/or an impact on operations.



Prioritization Process

- Identify four risk variables per H&S project category
- Assign numeric risk to each variable
- Sum total of risk values for each category



Prioritization Example: Roofs

Variable	Percent of Roof Area Requiring Replacement	Roof Leak History	Profile of Roof	Building Structural System
Risk	Roof Leak	Dry Rot or Mold	Roof Collapse Due to Snow Load Event	Roof Collapse Due to Seismic Event
Indicator	100% to 0% of Replacement Need	Recorded Work		



Work Flow Progress

- **Immediate** - (largely) completed by end of summer 2017
- **Intermediate** - (largely) completed between Fall 2017 and beginning of summer 2018
- **Future** - (largely) starting the summer of 2018



- Radon is a naturally occurring radioactive gas and long-term health hazard
- Oregon Health Authority and new Healthy and Safe Schools act requires testing every five years
- Radon mitigation systems in PPS are required to have a ten-year warranty

Radon Mitigation Systems

Recently Completed: (*Immediate*)

- Meek Cafeteria \$12,100
- Lent - Office \$40,246
- Lent - Music Room \$ 7,839



Asbestos Abatement



Water Quality Projects

CH2M Planning, Evaluation and Implementation Services

- July, 2016 – June, 2017
 - Planning & Evaluation: field surveys to evaluate fixtures and filters, assistance with identifying fixtures to be replaced, preparation of a capital cost estimate, development of standard operating procedures, and a review of PPS asset management program for potable water fixtures
 - Implementation: support in putting together implementation plan for District-wide fixture replacement project

Phase A: Fixture Replacement & Testing

- Summer, 2017:
 - Roll-out: roll-out of fixture replacements, water sampling, and testing
 - Bidding: bid out work at schools in each cluster that don't have summer programs and so are available for plumbing work



Water Quality Phase A Summer, 2017 School Sites

Selection Criteria: schools in each cluster that don't have summer programs and so are available for plumbing work

Cleveland Cluster

- Lewis
- Woodstock

Franklin Cluster

- Atkinson
- Richmond

Grant Cluster

- Beverly Cleary/Fernwood
- Hollyrood

Jefferson

- Applegate
- Chief Joseph
- Alliance at Meek

Lincoln Cluster

- Chapman
- Skyline
- West Sylvan

Madison Cluster

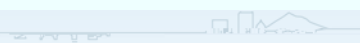
- Rose City Park
- Sacajawea

Roosevelt Cluster

- Astor

Wilson Cluster

- Hayhurst





Water Quality Projects

Phase A: Fixture Replacement & Testing (continued)

- Summer 2017 (continued):
 - Testing: place fixtures that pass water test into service
 - Phase B: for those fixtures that don't pass water test, proceed with Phase B partial pipe replacement
- Fall 2017: bid out fixture replacements in balance of 90 sites in all 8 clusters, coordinating work during non-school hours



Water Quality Phase B

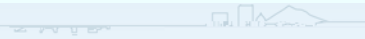
Phase B Partial Pipe Replacement

- Summer/Fall 2017:
 - Level of Service: if a fixture does not meet the water quality threshold, the District will determine the level of service needed at a given school site
 - Partial Pipe Replacement Design: if this level of service justifies a partial pipe replacement, a mechanical engineer will design a partial pipe replacement profile for the fixture
 - Contracted Partial Pipe Replacement: contractor will price out and execute this partial pipe replacement work and the fixture will be re-tested
 - Water Test: if the fixture passes the water test, it will be re-opened



Fire Alarm Systems

- 2016 Inter-Governmental Agreement (IGA) between PPS and City of Portland Fire and Rescue
 - Agreement: this document defines the process and schedule for PPS to upgrade fire alarm systems in accordance with fire code requirements
 - Ongoing Work: PPS has ongoing work at multiple sites that are upgrading fire control panels and fire detection/annunciation devices based on this IGA's requirements
 - Groups and Phasing: the District is broken into 2 groups to ensure that the oldest fire systems are addressed first; fire alarm system upgrades are broken into two phases for the purpose of scheduling the necessary permitting and construction work
 - Bond Resources: PPS is in discussions with City of Portland about options for combining the performance of work by PPS fire alarm staff with outside contractors to take advantage of bond resources in the most effective way possible
- Statute 800.10.392 557k: To update the AlarmSprinkler ms





In Summary

- Voters approved the Bond in Mid-May, 2017
- The district has further identified and prioritized the H&S categories
- Immediate and Intermediate projects have begun
- Long range scope/bid packages are being comprised
- Stakeholder advisory group(s) will begin in September
- We're moving forward!



Public Records Policy

July 25, 2017



History

- Last policy was updated in 2002
- Public records responsibility was in legal counsel
- Volume of requests increasing significantly
- more than 50 % in last two years
- Internal process for collecting and responding to public records requests has lacked clarity



Need Assessment

- Restore PPS image as transparent, accessible and accountable
- Update Board policy to reflect district commitment to transparency and accessibility of information



